



Job Posting

General Labourer

Full Time: 1 Year Contact with Possible Extension

Why work for OSHARE?

We are a primary resource for people striving to regain the basic necessities of life, restore their dignity and hope, empowering them to be full and active participants in the community. Through our core values, Owen Sound Hunger & Relief Effort strives to be known in the community as a trusted, comprehensive, valuable outreach to the people in need throughout Owen Sound and the surrounding area through its services and programs.

We respect and value the generous support of all our community partners, including social service providers, and faith groups. We are committed to nurturing in all our actions the core value of “what we have, we will share”.

Owen Sound Hunger & Relief Effort offers hope to individuals and families in need throughout Owen Sound and the surrounding area by providing:

- Balanced meals for the underprivileged
- A place where poverty and its effects are taken seriously
- Accurate and up to date information on related community services
- Transforming the unjust structures that foster poverty and hunger

The General Labourer will look after the receiving, organizing and storage of food donations and deliveries, while assisting with other jobs around the facility. The General Labourer will assist with keeping the facility organized and clean. The General Labourer will balance multiple tasks while working independently and as part of a team.

KEY AREAS OF RESPONSIBILITY

Oversees the receipt, recording, sorting and storage of food donations

Responsible for the good order and cleaning of the facility

Assists with scheduled pick-ups of food/other donations

Covers responsibilities of other staff when those staff are on vacation



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Guest Relations - have regard for the lives of guests, especially in those areas where OSHaRE can have a positive impact. Assist with packing and handing out meals to guests.

Volunteer Oversight – Oversee volunteers who are assisting in the organizing of food and meals.

Provide coverage every 3rd Saturday, if needed.

- Perform other related duties as assigned

SPECIFIC KNOWLEDGE, SKILLS AND ABILITIES

- Excellent communication skill
- Able to prioritize, coordinate, and manage multiple activities
- Excellent organizational and time management skills
- Demonstrated ability to work with multiple areas of responsibility, take initiative, and prioritize accordingly
- Demonstrated ability to work independently and to set own priorities
- Demonstrated ability to maintain confidentiality.
- Strong interpersonal skills.
- Attention to detail and accuracy.
- Committed, reliable, flexible

EMPLOYMENT REQUIREMENTS

Education

- Completion of High School Diploma

RELATED EXPERIENCE

Practical experience as a leader/supervisor in a team role.

WORKING CONDITIONS

- Working hours will vary within a 35-37 hour paid work week; with early evening and weekend work required

The current wage scale for the position of General Labourer is \$16.00 to \$19.00 per hour based on experience.



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TO APPLY:

Please submit a complete resume and cover letter quoting General Labourer in the subject line to info@oshare.ca by March 25, 2022.

We thank you in advance for your interest in the above-noted position. However, please note that only those applicants receiving an interview will be advised of the recruitment outcome.